



Hancock County Public Schools

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INVITATION TO BID

GASOLINE / DIESEL FUEL
2019-2020

Quotations will be accepted on supplying unleaded gasoline, unleaded plus gasoline, and diesel fuel to the Hancock County School district for all its vehicles including buses, maintenance vehicles, driver training cars, and staff cars until 3:00 p.m. Thursday, May 9, 2019 at the Hancock County Board of Education. Mail or deliver the bids to Nick Boling at the above address. **The bid must be clearly marked "FUEL BID"**.

The tank size is listed below. Fuel shall be delivered to this site on a regular basis.

Bus Garage - 10,000-gallon tank - Diesel

The system shall check tank supplies regularly to make certain the tank does not run out of fuel. If the tank should become empty, vendor must be able to resupply tank within four hours. The vendor will not be held responsible for failure to deliver caused directly by fire, flood, strike, act of God, act of government or any other circumstances which, in the Board of Education's Superintendent or his designee's opinion, is beyond the control or fault of the vendor.

Prospective bidders are expected to visit the delivery site to determine if any special equipment or procedure will be required to properly service the account. The submission of a bid will be considered as conclusive evidence that the bidder has made such examination and/or is satisfied as to the conditions to be encountered in performing the work and fulfilling the requirements of the contract.

Vendor must have adequate truck fleet to deliver product regularly or on short notice.

Quantities delivered shall be in gallons.

The school district uses approximately 68,000 (63,000 diesel / 5,000 unleaded) gallons of fuel annually.

It is herein set forth that any and all quantities mentioned in this invitation are purely estimates, and are not to be implied or inferred as being guarantees to purchase on the part of the Board of Education. The school system is obligated to purchase only that quantity needed during the term of the contract.

The Board will also accept bids for unleaded gasoline to be made available preferably at two different locations in Hancock County. Credit cards will be supplied to the Board by the successful bidder for these gasolines and a monthly written report of all credit card use will be supplied to the Board.

The contract established for this sealed bid shall be for a period of one (1) year from the contract date.

Fuel shall be clean and free of contamination. Storage tanks and stored fuel shall be inspected regularly for dirt, water or water emulsion sludge and cleaned if contaminated.

Only gasoline fuels manufactured by manufacturing concerns who are current members in good standing of the American Petroleum Institute shall be approved for the sale of gasoline fuel for use in student transportation vehicles.

Gasoline purchased shall meet the Society of Automotive Engineers Requirement SAE J 312d with respect to Volatility Requirements for the State of Kentucky. Minimum octane rating shall be 89 for unleaded plus and 87 for unleaded. Alcohol is not acceptable as an octane enhancer. The Board shall refuse any gasoline fuel not meeting the minimum requirements of the afore-referenced specifications. Any cost associated with refusal shall be borne by the supplier.

Diesel fuel for road application shall be carefully refined high quality regular diesel ASTM-975-2D. During the winter months blending requirements for diesel fuel shall be 25% ASTM-975-1D with 75% ASTM-975-2D (when requested).

The bidder shall submit a price which is to be stated in a designated Terminal Cost plus a differential cost which together shall constitute the net cost per gallon. **ALL BIDS MUST HAVE A MAY 2019 TERMINAL PRICE.** F.O.B. Terminal the date delivery is made. The terminal designated by bidders shall be the sole terminal from which the bidder will furnish fuel to the Board during the term of the contract. The bidder shall submit proof of cost and terminal used.

If given a contract, the bidder agrees to provide proof of the terminal cost when submitting an invoice for payment.

The differential cost stated on the bid form shall be firm for the period of the contract.

THE TERMINAL PRICE MAY FLUCTUATE, BUT THE CONTRACTOR MUST SUBMIT SATISFACTORY PROOF OF THE TERMINAL PRICE PRIOR TO THE PAYMENT OF ANY AND ALL INVOICES.

Each bidder shall bid to furnish only a "House Brand" sold by the bidders company, the "House Brand" to be approved in advance by the administrative staff of the Board at the time of the submission of the bid to the Board. The Board specifically reserves the right to reject any bid submitted that does not contain a "House Brand" approved by the administrative staff of the Board.

The successful bidder shall agree that if the Board of Education, through scientific analysis, finds that the fuels being delivered does not meet specifications, as if after sufficient notice of the same has been given to remedy the deficiency, and on subsequent analysis, a similar condition is found to exist, the Board of Education, at its discretion, may cancel the contract, and said cancellation shall be without recourse of the successful bidder. In addition, the company involved will be removed from the official bid roster.

The successful bidder shall agree that if, at any time, deliveries of fuel cannot be made because of strike, storage of product, or breakdown in transportation facilities, that the Board of Education may purchase gasoline on the open market without regard to this contract.

The successful bidder shall provide proof of how correct amounts of fuel are delivered to each site.

Deliveries against this proposal for diesel fuel shall be free of federal excise taxes. Excise tax exemption number may be used when required.

All bids will be evaluated and awarded on the DIFFERENTIAL COST. Discounts for prompt payment will not be a consideration in making the award.

However, after the award is made, the supplier may request an early payment, in which case a discount could be required.

Modifications, additions, or changes of the terms and conditions of this invitation for bid may be cause for rejection of your bid. All bids shall be entered on this official form.

All bid forms must be signed by an officer or member of the bidding firm who is authorized to legally bind the firm.

The Board reserves the right to correct mathematical or obvious defects in the bid submitted so that the Board may consider each bid in its true and corrected form to the best financial advantage of the Board and to the public it serves.

BID FORM- 2019-2020

Product	Brand Name	Designated Terminal	Terminal Price (per Gallon) (Price includes State Tax)	Differential (Overhead, Freight, and Profit)	Net Cost (Per Gallon)
Unleaded					
Unleaded Plus					
Diesel					

COMPANY NAME _____

ADDRESS _____

AGENT _____

PHONE NUMBER _____ DATE _____